

# SDC AT THE MUSEUM



## 11th Annual Recital

MANDATORY DRESS REHEARSAL: JUNE 13TH  
#1: 10AM | #2: 1PM | #3: 4PM | #4: 7PM

## Recital Shows

JUNE 14: 2PM & 6PM

JUNE 15: 2PM & 6PM

**Denton High School Fine Arts Center**  
3001 Bronco Way

Denton, TX 76207

## Recital Handbook Guidelines

As recital approaches, SDC will be emailing, posting on our Facebook page and SDC website and handing out notes in class, additional information and/or updates about recital. It is your responsibility to stay up to date on the **IMPORTANT** information! Our goal is to make the recital an organized and memorable experience for everyone involved. It's a team effort though: students, parents, instructors, and staff all play a key role in the success of our annual recital.

When in doubt, check the handbook FIRST! If you can't find the answer though, please don't hesitate to call, email or stop by the front desk to ask someone. We are here to help you, but please remember we are busy planning all the moving parts to put on a show so always refer to your handbook first as the answer may be easily found here.

### Class Attendance

To ensure our students feel prepared for recital, we ask that students make every effort to be in attendance to class(es) the rest of the season. We will have choreography videos available mid-May on our Youtube channel for them to practice at home, but this should NOT take place of being in class on a regular basis.

**\*\*If a student misses 4 or more classes from April-June 12, the student may be asked to attend private lessons at their expense in order to perform in the routine. Please speak with Mrs. Ashley if you have a family emergency, sickness or other situation that has your student out for periods of time so we know and can handle it on a case-by-case basis.**

## Recital Policies & Procedures

**\*\*All 4 Shows will be held at Denton High School\*\***

### Rehearsal Arrival

Doors will open an hour before each rehearsal. In order to not have our dressing rooms overcrowded with our back-to-back rehearsals, please arrive only 30 minutes before your start time. This will allow us to transition easily into the next rehearsal.

**Arriving at Denton High:** (coming from 380/University to Bonnie Brae): take a left on Bronco Way from Bonnie Brae. Follow Bronco Way all the way down until it almost dead ends. You will see the theatre signage on your left that says "Fine Arts Center". Take a left at the signage, follow the road down a bit and the auditorium and parking will be easily visible and labeled. Additional parking on the side by the athletic facilities. **Please enter through Theatre front doors!**

When you come in, you will walk to your right and enter through the hallway door that will lead to dressing rooms (please don't go through the audience!). We will have signs and staff posted everywhere that will lead you if you get lost!

Students should arrive with their hair and makeup ready to go (for rehearsal & recital). Costumes can be worn in with a cover up or slipped on after you get settled in your dressing area. There will be posters with class name, day & time, teacher and a picture of their costume showing where they will be set up for changing areas. Pictures are allowed to be taken during rehearsal so you will want to make sure your student is in full hair and make-up! Plus, it's a great time to practice.

**Rehearsal:** we will run the finale FIRST, then start with the first routine and work our way through the show order. Please be dressed in your first costume and stay in your dressing room until someone comes to line you up. All students should be in their dressing room at least 15 minutes before rehearsal begins.

**\*\*Please have your student stay in the dressing room during rehearsal so we are not having to hunt them down for line-up.**

**\*\*Once your child is finished with their routines you are free to go! (this is for rehearsal ONLY!)\*\***

### **Show Arrival**

Doors will open an hour before each show on Saturday the 14<sup>th</sup> and Sunday the 15<sup>th</sup>. Seating is first come, first serve so plan accordingly. Families are invited to take part in our “Red Carpet Hour”. Students can wear their costumes or a dress for that event.

Students should then report backstage 30 minutes before show time to get checked in and ready for their first routine.

### **Student Check-in/Check-out**

To ensure the safety of all students, each student will need to be checked in upon arrival and checked out after the completion of the show (**recital show day only**).

#### **Check -in/Check-out Process:**

1. When you arrive for the show: enter the main front auditorium doors. take right towards hallway for dressing areas (just like rehearsal). Admin Staff will be set up at a table waiting for you!
2. Tell the table attendant your child's name and receive your notecard to check them in. Please do not lose this! You may walk your child back to the DR to drop them off with DR attendant.
3. At the conclusion of the show-please line up in the back hallway by where you checked in and make a line at the first stage door. When it is your turn, you will need to bring your notecard to hand to the door attendant and they will call your child from the stage to come out to you. You will then head to the next stage door and wait for them to exit the stage. No one will be allowed to enter the stage/backstage area unless you are a volunteer or staff.
4. You may then make your way to DR to get your child's things. Please do not linger in the hallway and block the exit of students from the stage.

**\*\*All students are required to stay in their dressing room for the entire duration of the show! This allows the audience to sit and enjoy the show with minimal interruption.**

### **Dressing Rooms**

We will utilize the fine arts classrooms, black box, band hall, and dressing rooms for dressing areas. If your child is not comfortable dressing in front of others, you may want to bring a sheet to hold up for privacy. Restrooms should **NOT** be used as changing areas so we can keep these clear for restroom purposes only. No men/boys should be backstage in the changing areas. If a Dad/Grandparent is the only adult to help out, we are happy to accommodate and make a separate area, so everyone is comfortable. We understand little brothers might have to accompany mom, but if they are able to stand outside the door or even stay in the audience area that would be best to ensure everyone is comfortable.

We will have designated dressing rooms for all our male students. Boys **ONLY** will need to sit with parent(s) in the audience until 8 routines before their routine.

**PLEASE NO FOOD OR DRINKS IN THE AUDITORIUM.** Food and drinks (water only please!) are allowed in dressing areas. **Please clean up after yourselves and talk to your students about sitting in one place to eat or drink to avoid spilling on facility floor or costumes.** For us to be able to keep renting these facilities in the future we MUST abide by the rules given so please help us with this!

Please do NOT take pictures in the dressing room areas. The safety of our kids is our utmost importance, so we don't want to accidentally expose someone in the background.

## Dressing Your Child

**Dressing for younger students:** we ask that you **PLEASE do NOT get up in the middle of a routine to exit the auditorium to go change your child.** It is very distracting to the dancers and other audience members. If you must get up, please wait until the routine is over and exit through the **BACK DOORS OF THE AUDITORIUM** and walk around to the dressing rooms. The inside doors of the auditorium will be locked so that we can avoid this distraction.

## Dressing Room Attendants

We will be asking for volunteers to help in the dressing areas for rehearsal and show. Volunteers must be 18 years of age or older and be able to help during BOTH rehearsal and show. DRA's are responsible for helping students to the restroom, helping with costume changes, making sure students are not running around, being loud or playing on school equipment. We will provide coloring books, games and activities to keep them busy. If you are interested in volunteering, please sign up at the front desk.

Again, all students must stay backstage for the entire duration of the show. DRA's will be there to help change. If your child is in multiple routines, you may consider volunteering as DRA so you don't have to get up and down. Tap/Ballet classes: there will be one routine in the first act and the second one is in the second act. If you would like to change your child yourself, please come back during intermission. We will have lots of activities available for the kids to do so they stay busy backstage.

DRA's will be given a limited edition shirt and will be allowed to watch their child's routine from stage right wings (opposite wing that students will be lining up) for volunteering their time! DRA's will then escort the class back to dressing areas after their performance. No parents will be allowed on stage left due to space of lining up students.

## Backstage

Staff, students (those who have been told to line up at the time) and volunteers are the only people who should be backstage. Please enter the dressing areas through the side hallway (will be marked the day of rehearsal and show).

## Finale

All students will come out for the Finale song and take one last bow. They will wear their recital t-shirt (provided by SDC), black leggings and any dance shoes. Please have this in their garment bag when checking them in their DR so the DRA can help them change into this outfit allowing you to stay in the audience. \*\*Students will NOT wear this at dress rehearsal, ONLY SHOW.

## Audience & Etiquette

We encourage all participants and audience members to stay through the entire show. There will be a whole studio curtain call/finale at the end of the show, so you won't want to miss that!

### Audience Etiquette to consider:

- Turn cell phones to off position
- No photos or video during the show
- Do not talk during the performance
- Do not get up in the middle of a routine
- Step out if small children are crying
- Do not leave until the show is over (generally runs approximately 2 hours with 15 min intermission)

## Pictures and Video

Please do **NOT** take any video or flash photography during the recital performance. This is very dangerous and distracting for our dancers and other audience members.

**Times you CAN take pictures/video:** dress rehearsal & “Red Carpet Hour”. We will use the hashtag #sdcrecital2025 if you would like to tag us in your photos you take throughout the weekend. We love to see them!

### **Parking**

Parking is FREE and located right in front of the Fine Arts Center. Additional parking can be found on the side of the building near the athletic facilities.

### **Admission**

Admission is FREE to all that would like to attend. Seating is first come, first serve so please arrive early to find a seat. Be mindful of your seating arrangements if you know you will need to get up to help with dressing a student at any point or have small children.

## **Costume Care & Other Attire Items**

Our instructors spend countless hours choosing the right costume for each class. We take great pride in making sure they are age appropriate and follow the theme of the song and recital. Costumes include all accessories and a pair of tights (if applicable). If you registered later in the season, some costumes will not be here until the end of April, early May. If you are missing a costume, we will hold on to your bag until they all come in so we don't lose any pieces.

### **Sizing**

Students were measured in November during class. All measurements are compared to each vendor sizing chart and chosen accordingly. Costumes are not custom made to fit each child individually. Because measurements have to be taken so far in advance, growth is taken into consideration when placing each costume order. We have also taken the time to try them on as they arrived to ensure they fit properly.

Although rare, alterations are sometimes needed. Alterations are the responsibility of the parent/guardian. If you need assistance with this, please let us know how we can help as it is often as simple as a strap needing to be pinned or taken in.

### **Costume Care**

Costumes, accessories, and tights come in your very own garment bag labeled with your child's name! Costumes should be kept in this bag and not be worn before recital, with the exception of pictures. Please take a moment to label all pieces (including shoes) before picture week.

Once costumes are in your care, you are responsible for keeping them in the condition they left in. Costumes and accessories cannot be replaced if lost or stolen so please handle with extreme care and do not let students play in them.

Do NOT wash or iron your costumes! A steamer on low setting or placing it in the bathroom as you shower are great ways to get the wrinkles out.

Tutu's should be stored upside down on the hanger to help keep its “fluff”.

### **Shoes**

Please double check that your student has the proper color and size of dance shoes needed for their dance(s). See the website for dress code: <https://silhouettedancecompany.com/dress-code/>. If you need assistance with ordering shoes, please let us know ASAP. These will be needed for recital pictures too so keep that in mind when placing your order.

## Tights

Each student will receive a pair of tights with their costume (if applicable). Do not wash or wear these before pictures. If you snag or rip them before rehearsal, please make sure you purchase another pair from SDC. We want to make sure they match the other students, so we ask that you not purchase from the drug store or Wal-Mart. These are very different from dance tights. We will have extras available for purchase in the dance shop if you need them (\$15 each).

## Hair & Make-up

Each instructor will give specific directions on how they want the hair and make-up to look for pictures and at recital. It is important that ALL students wear make-up as the camera and stage lights can drown out the face. Rule of thumb: 3 main areas for make-up are eyes, cheeks and lips. Neutral shades for eyes, pink for cheeks and red for lips will work great (unless instructor specifically asks for a certain shade or color)!

## Account Balances

Costumes will be held until all account balances have been taken care of. Please see the front desk if you have any questions.

## Recital Picture Week

Recital pictures will take place the week of **May 5-9 in DECATUR** and **May 12-17 in DENTON**.

**IMPORTANT:** Decatur classes will have their pictures done M-Fri (May 5-9) around their regular class time and Denton will hold regular classes that week. Denton will then have their pictures M-Sat (May 12-17) and Decatur will hold regular classes. There will be no classes held at the studio location pictures are taking place that week, only pictures!!

**EVERYONE WILL NEED TO COME FOR PICTURES EVEN IF YOU DON'T PLAN TO PURCHASE!** We will take group shots first and then individuals. You are not required to purchase pictures. Packages and information will be available online. No money will be due at the time of pictures. Links to the galleries and info will come in the form of an email after they are ready. Pictures will be provided by Click Studios this year. (clickstudiostexas.com).

**\*\*Refer to picture schedule (included in packet) for specific pic time as we have adjusted times (and a few days) to accommodate for larger class sizes and multiple studio rooms.**

Please arrive on time for your picture time! Students who are late will not be waited on. Waiting on a student can push back the whole schedule and affect other people's schedules. In addition, please note that these are general times. We try our best to stick to the listed times but things happen. We ask for your patience and flexibility to get everyone's pictures done in a timely manner.

Hair must be worn the way the instructor specifies during Costume Meetings. Make-up is encouraged but not required. Please no jewelry or fingernail polish. Small stud earrings are ok.

If your dancer is absent on their picture day for any reason you may bring them on a different day during the week of Denton or Decatur pictures to have individual pictures done. All make-up pictures need to be scheduled in advance-no drop-ins please! Contact the front desk to schedule a make-up session.

## Recital Extras

We have many ways to make our show memorable for our students each year. Please see the list below and refer to the included forms to take advantage of these offers.



### **Recital Program Ads**

Each year, SDC publishes an annual recital program. The program is a wonderful keepsake and a great way to advertise your business or wish your dancer "Good Luck" on their performance. Ad forms with sizes and rates can be found at the front desk or our website:

<http://silhouettedancecompany.com/recital/>.

### **Recital T-Shirt**

Each student will receive a recital t-shirt (included in recital fees)! This shirt will be worn for the recital finale (which ALL students are involved in). T-shirts for family members will be available for purchase for \$25+ tax. Be on the lookout for a Google order form coming soon!

### **Flowers**

Flower packages will be available for purchase through Farmhouse Flowers as a convenience for friends and family. All pre-orders through our florist must be done through our front desk, not the florist. Any flowers ordered outside of our pre-order are not the responsibility of SDC. See flower order form included in packet for details. **Flower order forms are due to the front desk by Monday, June 2nd.**

### **DVD**

Metroplex Multi-Media will be our professional videographer. Every SDC family will receive a digital download of the show!

If you have any questions about recital information, please do not hesitate to call the studio or email us at the info email below. We ask that you please read through this packet carefully, keep it in a safe place until June and refer back to it for reminders. We want this to be a stress-free and enjoyable experience for the parents and students so let us know how we can help. We look forward to a wonderful recital season!

**Ashley Ness: SDC Owner/Director**  
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Decatur Studio: 940-626-4334  
Denton Studio: 940-323-1010